

January 17, 2007

Ms. Yolanda Arias, Chair  
Institutional Review Board  
Economic Roundtable  
315 West Ninth Street, Suite 1209  
Los Angeles, CA 90015

I am writing to request approval of the procedures for protection of human subjects in the Family-Centered Welfare Research Project that are explained in the attached Request for IRB Approval. The attached application requests that this project be approved for expedited review based on our assessment that the research will pose no greater than minimal risk to human subjects.

No funds will be disbursed for research activities until the IRB has approved this project. We propose to submit reports on protection of human subjects, data security and project design to the IRB semi-annually or more often if requested. Should there be any study-related events that endanger human subjects or compromise data security, these events will be reported immediately to the IRB as well as any organizations whose data is affected.

The attachments include:

1. Request for IRB Approval and NIH certificates for the project team documenting completion of training in protection of human subjects
2. Economic Roundtable policy on protection of human subjects
3. Economic Roundtable confidential data management policy
4. Memorandum of Understanding between the Economic Roundtable, California Institute of Mental Health, Los Angeles County Chief Administrative Office, and Los Angeles County Department of Public Social Services for the Family-Centered Welfare Research Project
5. Confidentiality and data security agreement to be executed with the California Department of Social Services

I am available to answer any questions you may have and to provide any further information that may be needed. Thank you for your consideration of this request.

Sincerely,

Daniel Flaming, Ph.D.  
Principal Researcher